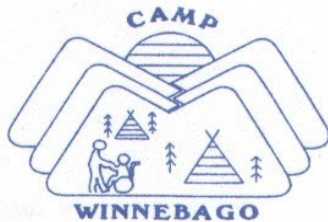


CAMP WINNEBAGO FACILITIES ARE AVAILABLE FOR:

Weddings!
Family Reunions!
Hunting Parties!
Fishermen!
Class Reunions!
Birthday Parties!
Youth Groups & Organizations!
Business Seminars & Trainings!
AND OTHERS!



DIRECTIONS TO CAMP WINNEBAGO

From the North:

Take MN Hwy 76 South to MN Hwy 44. Take MN Hwy 44 East to Main Street in Caledonia. Turn East (left) on Main Street and follow through stop light. Take a right (South) on County Road 14/County Road 5 and go approximately 5 miles. Take a right on County Road 5 and go approximately 2 miles to Camp Winnebago Road. Take a right on Camp Winnebago Road and follow to camp entrance.

From the East or West:

Take MN Hwy 44 to Caledonia. Turn East on Main Street and follow through stop light. Take a right (South) on County Road 14/County Road 5 and go approximately 5 miles. Take a right on County Road 5 and go approximately 2 miles to Camp Winnebago Road. Take a right on Camp Winnebago Road and follow to camp entrance.

From Eitzen Minnesota (South):

Take MN Hwy 76 North to Camp Winnebago Road. Follow Camp Winnebago Road approximately 5 miles to camp entrance.

Camp Winnebago

Facility & Campground Rental
Policies & Procedures



Camp Winnebago
19708 Camp Winnebago Road
Caledonia MN 55921
Phone: 507-724-2351
Fax: 507-724-3786
Website: www.campwinnebago.org
E-mail: admassistant@campwinnebago.org

GENERAL RENTAL PROCEDURES

The use of Camp Winnebago buildings and seasonal campsites will be arranged through the Camp Winnebago Office located in the Dining Hall in the upper camp facilities. The use of overnight campground sites and shelters can be arranged through the Camp Winnebago office if scheduling campsites in advance of the date of arrival or through the Campground Host on the day of arrival. All facility rentals must be made by an adult 18 years of age or older. ALL FACILITIES, CAMP SITES, AND SHELTERS ARE RESERVED ON A FIRST-COME, FIRST-SERVE BASIS.

BUILDING RENTAL RESERVATIONS

Reservations for Camp Winnebago buildings will be taken up to one year in advance of the scheduled rental. Camp buildings are available for rent from mid-August through May. Buildings and upper camp facilities are not available for rent from June 1 through mid-August.

CAMPGROUND/SHELTER RESERVATIONS

Reservations for available seasonal modern and rustic campsites, overnight campsites, and shelters will begin September 1st of each year for the following summers camping season. Designated seasonal campsites will be held through February 15th for those individuals who have reserved a seasonal campsite the previous year. Full payment for seasonal campsites must be received by February 15th for the upcoming camp season. If payment is not received by February 15th the seasonal campsite will be offered to the next family or individual on our waiting list. Overnight campsites and shelters, depending on weather, are available from April 1st through October 31st. Seasonal campsites, depending on weather, are available from May 1st through October 31st. Reservations of campsites for Memorial Day, Labor Day, & 4th of July weekends, campsite rentals are for all 3 nights and must be paid in advance. All other weekends, campsite rentals need to pay the 1st night in advance.

RULES & REGULATIONS

LAWS, ORDINANCES, & POLICIES

All state and federal laws, local ordinances, and camp policies pertaining to the use of Camp Winnebago facilities must be observed. State fire laws must be observed at all times. The number occupying an area or building shall not exceed fire capacity. Emergency exits shall remain visible and accessible at all times.

BEHAVIOR EXPECTATIONS

All renters and campers are expected to respect both camp facilities and other renters/campers. Quiet hours are from 10:00pm—6:00am. Music and other noise must be kept at an acceptable level, not to disturb other parties. Natural resources including trees, shrubs, plants and other resources must not be disturbed. Vandalism and theft are prohibited and anyone caught will be prosecuted to the full extent of the law.

SUPERVISION

The rental party is responsible for supervising all participants in their group. All persons under 21 years of age must be supervised by an adult 21 or older.

FIREARMS

No person shall have in his/her possession or under his/her control any firearm, slingshot, bow and arrow, or other weapon. Said weapons must be stored unloaded within a carrying case, in a locked vehicle (i.e. trunk). No hunting is allowed on Camp Winnebago property.

MOTORIZED VEHICLES

With the exception of camp owned vehicles, the use of motorized vehicles including snowmobiles, ATVs and mini-bikes are not permitted on Camp Winnebago property. All cars, trucks, and RV's must observe speed limits, parking regulations, and park only in designated parking areas. (Exceptions: the use of motorized wheelchairs and carts as transportation for elderly/handicapped/disabled individuals)

ALCOHOL

No person shall sell alcohol on Camp Winnebago property. Personal use of alcohol by an individual or party is subject to all state and federal laws. If a renter is using a caterer to provide and serve alcohol, the caterer must provide a copy of the liquor liability insurance.

TOBACCO

The use of tobacco products, including smoking, is not permitted in any Camp Winnebago building. Tobacco use in the upper camp is limited to the designated smoking area.

PETS

No pets are allowed in the upper camp, including in the buildings. All pets in the campground must be on a leash at all times. Owners are responsible for their own pets behavior and must clean up after them.

STOLEN OR LOST PROPERTY

Camp Winnebago is NOT responsible for any personal equipment or items. The camp will not be held liable for loss or damage to personal items.

POOL

The use of the pool is reserved for Camp Winnebago Clients only. It is not available for use by rental groups.

POLICY EXCEPTIONS

The waiver of fees or other exceptions to this policy may be made by the Executive Director.

CAMPSITES

Camp Winnebago has 16 modern campsites which include water and electricity along with many primitive campsites. Each campsite includes a picnic table and fire ring. Fire is permitted in fire ring only and fire rings should not be moved as to not destroy any more of the lawn. The campground also has several outhouses, a dumping station, and well water. Each site is limited to one camper/recreational vehicle or two tents. There is also a 2 vehicle restriction per site. Additional parking is available at the entrance of the campground. Some campsites may be subject to vehicle weight restrictions. Several modern and rustic campsites are reserved for seasonal rentals. All other sites are reserved for overnight camping.

SHELTERS

Camp Winnebago has three covered shelters. Each shelter comes with picnic tables and electricity. Each one is also equipped with a charcoal/wood burning grill. The shelters are ideal for family reunions, office parties, weddings, and more!

CAMPGROUND/SHELTER RATES

Campground/Waterfall Weddings	\$150.00	
	<u>Night</u>	<u>Season</u>
Modern Sites (water & electric)	\$25.00	\$550.00
Semi-Modern Sites (electric)	\$20.00	\$450.00
Rustic Sites	\$15.00	\$350.00
	<u>Class II</u>	<u>Class III</u>
Shelters	\$30.00/day	\$40.00/day

REGISTRATION

Campers may register with the campground host between the hours of 8:00am-8:00pm.

GARBAGE/SOLID WASTE DISPOSAL

Campground guests must dispose of waste in trash cans provided at each site. Campers are responsible for leaving their campsite clean and in order. Dump station for solid waste located by the barn.

RESERVATION FEES & DEPOSITS

A \$15 reservation and processing fee must be submitted with the facility rental contract. This will be refunded unless you cancel your reservation or don't show up. A minimum \$500 deposit for weddings & other large groups is required for renting the Dining Hall. A minimum \$300 deposit is required for all other groups renting the Dining Hall. Full refunds of deposits will be made if the facilities are properly cleaned, there is no damage to the facility, and all Camp Winnebago policies and procedures have been followed. All or portions of deposits may be used to cover any damage or for additional cleaning costs.

INSURANCE

All groups, organizations, and individuals must provide their own liability insurance when renting any of the camp buildings. A certificate of insurance or a copy of liability insurance must be on file in the Camp Winnebago office prior to the use of camp facilities. Individuals renting buildings may submit a copy of their homeowners insurance.

RENTAL PAYMENTS

Payment for the use of buildings, shelters, and campsites must be paid in full prior to the use of the facilities.

CANCELLATIONS

Cancellation of facility rental contracts must be made at least 2 days (48 hours) prior to the date of the reservation or the renter will be liable for all rental fees.

RIGHT OF REFUSAL

Camp Winnebago reserves the right to cancel a rental reservation for just cause. Camp Winnebago reserves the right to deny the use of facilities when use is not consistent with the camps mission and/or policies, or when the activity or event is in direct conflict with a Camp Winnebago program, activity, or service.

SOLICITATION

Solicitation of materials or membership recruitment by an organization or individual on Camp Winnebago grounds is prohibited unless prior approval has been received by the Executive Director.

BUILDINGS

All buildings and shelters are rented on a daily basis with the exception of the dining hall facility. The dining hall is available for rent on either a daily or hourly basis. All facilities are handicap accessible. More than one individual or group may be occupying the same cabin at the same time if a group does not rent the entire building.

DINING HALL FACILITY

This facility includes a modern dining hall, commercial kitchen, modern dorm rooms, lounge area with television, pool table, and computer/internet accessibility. The dining hall holds up to 300 people. There are eight dorm rooms that sleep up to 30 people. Two modern bathrooms with shower facilities are located by the dorm rooms. The dining hall is ideal for weddings, receptions, family reunions, business meetings, and more!

BUNGE CABIN

The Bunge Cabin has six rooms, each with two sets of bunk beds, sleeping up to 24 people. Bunge has bathroom and shower facilities, a lounge area with television, & downstairs kitchen facilities. Individuals renting rooms per person in the Bunge Cabin may be asked to share common spaces (kitchen, bathrooms, & lounge) with other renters. Bunge Cabin is ideal for youth groups, hunters, fishermen, and more!

LIONS DEN & LIONS CAVE

Lions Den & Lions Cave are side-by-side cabins. Each cabin has one big room with nine single beds. There are bathroom and shower facilities in each cabin. Lions Den and Lions Cave are ideal for small groups like snowmobilers, outdoor adventurers, hunters, and more!

MEMORIAL CABIN

Memorial cabin has one big room with twelve single beds. It contains bathroom and shower facilities. Ideal for medium size groups. It is located close to the parking lot and easily accessible for all individuals!

BUILDING RENTAL CLASSIFICATIONS

Class I— Camp Winnebago programs, activities, and services, along with, Camp Winnebago cosponsored programs, activities, and services. NO RENTAL CHARGES APPLY—GROUPS MAY BE RESPONSIBLE FOR PERSONNEL COST ASSOCIATED WITH THE COSPONSORED ACTIVITY.

Class II— Recognized non-profit groups and organizations.

Class III— Commercial, business, for-profit organizations, and

BUILDING RENTAL RATES

Building	Class II	Class III
Kitchen*	\$30.00/hour	\$50.00/hour
Dining Hall	\$150.00/day \$30.00/hour	\$200.00/day \$40.00/hour
Dining Hall/Kitchen	\$200.00/day \$50.00/hour	\$300.00/day \$60.00/hour
Dining Hall/Kitchen/Dorms	\$400.00/day	\$500.00/day
Bunge Cabin	\$250.00/day \$35.00/1 person 2 people-\$27.50 per person/per day 3-10 people-\$25.00 per person/per day	\$275.00/day \$35.00/1 person
Lions Den or Lions Cave	\$125.00/day 1-7 people-\$20.00 per person/per day	\$150.00/day
Memorial Cabin	\$175.00/day	\$225.00/day

*Kitchen rate for cooking & preparing food prior to day of the rental.

BEDDING PACK RENTAL

\$10/person - includes sheet, pillowcase, pillow, & quilt.

CHECK-IN/CHECK-OUT

Check-in is anytime between 8:00 am—8:00 pm (the day of the rental)

Check-out is 11:00 am

SET-UP FOR EVENTS

Renters using Camp Winnebago facilities for weddings, family reunions, and other special events can begin set-up no sooner than NOON the day prior to the reservation if the facility is available.

PERSONNEL CHARGES

Rental parties are responsible for leaving facilities clean and in order following their event. All garbage must be removed and placed in dumpster outside. Windows need to be shut and locked. Building rental rates include two hours of custodial sanitation and housekeeping. Maintenance and/or housekeeping which takes longer than two hours will be deducted from the renter's deposit.